ENRIQUE PONCE

Winthrop, MA 02152 ♦ 617-901-7486 ♦ enriquegpsic@gmail.com ♦ coyokike.github.io/

SKILLS

- Python
- SQL
- Pandas
- Tableau

- Salesforce
- Epic
- MS Office
- Data Analysis

EDUCATION

MBA: Expected in 09/2023
University of The People - Pasadena, CA
Business Intelligence Data Analysis
Data Scientist: Machine Learning
CodeCademy - 2023

Certified Associate in Project Management 2020
Project Management Institute
Bachelor of Science: Psychology, 2018
National Autonomous University of Mexico
BackEnd Developer Certificate - 2022
NuCamp

WORK HISTORY

Sr. Career Coach, 12/2019 - Current

Jamaica Plain Neighborhood Development Corporation – Jamaica Plain, MA

- Managed Salesforce and SQL based database to manage client's information, updated monthly dashboards, prepare quarterly reports, document sessions, and update information following strict confidentiality protocols.
- Communicated progress, challenges, highlights, and updates on program outcomes to funders and management wiht the purpose of seeking for opportunities to improve processes and workflows.
- Used Python and Pandas library to analyze data on credit scores, demographics, and program outcomes.
- Assisted a total of 336 clients during the fiscal year 2020 - 2021 due to the COVID-19 pandemic, resulting in the access of a total of $2,707,728.00 of unemployment benefits.

Backend Developer - Volunteer, 05/2022 - 01/2023

DEFEND - 65 Square – MA

- Worked in Agile team environment developing a new social media platform with safety and security features to improve user's experience and protect minors.
- Developed and managed backend for ecommerce multi-vendor website using Django/Python managing SQL databases.
- Created Entity Relationship Diagrams and collaborated with the Database, and Business team during development.

Community Health Worker, 01/2018 to 12/2019

Boston Accountable Care Organization: Boston Medical Center and South End Community Health Center

- Complex Care Management for a caseload of 45-50 of the top 2% high-risk patients.
- Documented encounters and phone calls in Epic ensuring that any release of information was HIPAA compliant.
- Communicated with multidisciplinary team with the purpose of providing high-quality care to patients.
- Lead monthly meetings to review goal progress, discuss lessons learned, and change requests.